

Client Covid-19 Social distancing measures

1. There are no longer any restrictions on numbers and teams.
2. We no longer require bookings, please come when you want.

On Arrival

1. We are now asking you to wear a face mask on arrival and as you move around the warehouse, including using the toilet.
2. We are calling it **Mask on the Move**.
3. If you are unable to maintain **2m** distance, **consider others and wear a mask**.
4. Please read and agree with the daily health check declaration before ringing the bell.
5. Please press the intercom for access and one of the team will let you into the building when it is safe to do so.
6. On entry please make use of the provided hand sanitiser immediately.
7. We will then sign you in and take your details if we do not have them already.
8. We need these details so we have a record of all the visitors to site.
9. We will also need to know what your planned pick up date will be or whether you are planning to take it with you.

Warehouse Guidelines

1. Please consider all of those around you and **remember the 2m rule**.
2. Tea, coffee and still water are all now available.
3. Please leave **backgrounds in the racks** with your name on them.
4. Regularly **wash your hands** throughout your visit to comply with current guidelines.
5. The Goods In/Out room and behind the counter are no longer accessible.
6. The toilet will be equipped with cleaning materials for your convenience

Ready to leave

1. Once you have finished your job, please leave it at the work space with the job details.
2. Come over to the counter and let one of the team know.
3. One of the team will then go through the details with you before you leave.
4. If you are taking the hire with you, we will leave it next to the noticeboard at the door ready for you.

By following these measures you will help us operate as safely as possible.